YALOVA RO-RO TERMİNALİ A.Ş.

DATA SUBJECT APPLICATION FORM

1. GENERAL INFORMATION

Pursuant to the Turkish Personal Data Protection Law No. 6698 ("Law" or "KVKK"), individuals whose personal data are processed ("Data Subjects") or their duly authorized legal representatives ("Applicant") are granted the right to submit requests regarding the processing of their personal data within the scope of Article 11 of the Law.

In accordance with Article 13/1 of the Law, applications related to these rights must be submitted to the data controller, Yalova Ro-Ro Terminali A.Ş. ("Yalova Ro-Ro Terminali" or the "Company"), in writing or through other methods determined by the Personal Data Protection Board ("Board").

Depending on the nature of the request, applications will be concluded as soon as possible and, in any case, no later than thirty (30) days from the date on which the application is received by the Company. If the completion of the request requires an additional cost, a fee may be charged in accordance with Article 7 of the Communiqué on the Principles and Procedures for Application to the Data Controller.

2. METHODS OF APPLICATION

● **Application by Post or In Person:**
The Applicant may submit a duly completed and signed application form together with documents verifying their identity, either in person or by post, to the following address:

Adil Mah. Merkez Mh. Yalova – Kocaeli Cd. No:4/2
TR-77040 Taşköprü, Çiftlikköy, Yalova, Türkiye

● **Application via Registered Electronic Mail (KEP):**
The Applicant may submit the application by signing it with a secure electronic signature as defined under the Electronic Signature Law No. 5070 and sending it to the following Registered Electronic Mail (KEP) address:

yalovaroro@hs03.kep.tr

● **Application via Electronic Mail Using Mobile Signature or Secure Electronic Signature:**
The Applicant may submit the application by sending an e-mail to kvkk@yalovaroro.com, either by submitting a petition or by completing this Application Form, provided that the document is signed with a mobile signature or a secure electronic signature.

For the purpose of ensuring the timely and effective handling of the application, it is recommended

Sultanbeyli V.D. 485 002 7464
Mersis No: 0485002746400011
Sicil No: 231783 - İTO

www.yalovaroro.com

Yalova Ro-Ro Terminali A.Ş.
Telefon: 0216 564 35 00
Faks: 0216 561 68 31
e-posta: info@yalovaroro.com

that the envelope or the subject line of the electronic mail clearly states "Personal Data Protection Law Information / Amendment Request."

In addition, applications may be submitted through a notary public or by other legally valid methods that enable identity verification. Compliance with the procedures outlined above, to the extent permitted by the chosen application method, is recommended, as it increases the likelihood of a prompt and effective response.

APPLICATION FORM

PERSONAL INFORMATION OF THE DATA SUBJECT	
Name Surname:	
Citizenship:	☐ **Turkey** ☐ **Other (If other, please specify: ....)**
T.C. Identity No:	
Passport No / Foreigner Identity No:	
Address:	
KEP (Registered Electronic Mail) address:	
E-mail address:	
Phone No / Fax No:	

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RELATIONSHIP WITH YALOVA RO-RO TERMINALİ A.Ş.

Relationship Type	Details
☐ **Yalova Ro-Ro Terminal Employee / Former Employee**	**Years worked:**
☐ **Employee Candidate / Intern Candidate** **(I shared my Resume/CV)**	**Date of application:** **Where the application was made and additional explanation if any:**
☐ **Yalova Ro-Ro Terminal Intern / Former Intern**	**Period worked:**
☐ **Supplier Representative / Employee**	**Explanation:**
☐ **Visitor**	**Explanation:**
☐ **Shareholder / Partner**	**Explanation:**
☐ **Board Member**	**Explanation:**
☐ **Subcontractor Representative / Employee**	**Explanation:**
☐ **Customer**	**Explanation:**
☐ **Other**	**Explanation:**

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Data Controller Applied To	**Yalova Ro-Ro Terminali A.Ş.** **Merkez Mh. Yalova – Kocaeli Cd. No:4/2 TR-77040** **Taşköprü Çiftlikköy, Yalova**
Subject of Request to be Conveyed within the Scope of Application	☐ I want to learn whether my personal data is being processed. ☐ If my personal data has been processed, I request information regarding this. ☐ I want to learn the purpose of processing my personal data and whether they are used in accordance with the purpose. ☐ I want to know the third parties to whom my personal data is transferred domestically or abroad. ☐ I want my personal data to be deleted, destroyed, or anonymized within the framework of the conditions stipulated by law. ☐ I want my personal data to be corrected due to incomplete or incorrect processing. (Please provide detailed information regarding the personal data you wish to be corrected in the explanation section) ☐ I want third parties to whom my personal data has been transferred to be notified in case of any changes made to my personal data upon my request. ☐ I demand compensation for the damage I suffered due to the unlawful processing of my personal data. (Please provide detailed information in the explanation section regarding which data processing activity caused your damage, when, and how it occurred)

ATTACHMENTS: **Please specify if you are sharing information and documents in the attachment.**	

Selection	Detail
☐ **I want it to be sent to my address.**	*(With the shipment to be made to the address specified in the application)*
☐ **I want it to be sent to my e-mail address specified in the application form.**	*(If you choose the e-mail method, we will be able to respond to you faster.)*
☐ **I want to receive it by hand.**	*(In case of receipt by proxy, a notarized power of attorney or authorization document is required.)*

This Application Form has been prepared in order to ensure that your requests are responded to accurately, completely, and within the time limits prescribed by applicable legislation. Yalova Ro-Ro Terminali A.Ş. reserves the right to request additional documents and information (such as a copy of a national identity card or driver's license) for the purposes of identity and authorization verification, in order to eliminate potential legal risks arising from unlawful or unauthorized data disclosures and, in particular, to ensure the security of your personal data.

In the event that the information provided in relation to the requests submitted within the scope of this Form is inaccurate or outdated, or if the application is made based on false or misleading information, or by an unauthorized person, Yalova Ro-Ro Terminali A.Ş. shall not be held liable for the consequences of such requests. In such cases, Yalova Ro-Ro Terminali A.Ş. reserves the right to reject the application.

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Date:	
Applicant Name Surname:	
Signature: **(E-signature can be used for applications made via KEP.)**	
Please attach and submit with your application the information and/or documents demonstrating your relationship with the Applicant and/or your authority, such as a power of attorney, population registry extract, or other relevant supporting documentation.	